

## Beacon Hill Scout Campsite Premises Risk Assessment – Gummy’s

Name of activity, event, and location	Hire of Gummy’s	Date of risk assessment	3 <sup>rd</sup> April 2023	Name of person doing this risk assessment	Alison Styles
		Date of next review	Reviewed 14/2/2024		

Hazard identified and risks arising	Who is at risk?	How is the risk controlled? What further controls are needed?	Person responsible
<p><b>A hazard</b> is something that may cause harm or damage. <b>The risk</b> is the harm that may occur from the hazard.</p>	For example: young people, adult volunteers, visitors	<p><b>Controls</b> are ways of making the activity safer by removing or reducing the risk. For example, you may use a different piece of equipment or you might change the way you do the activity.</p>	
<b>Services</b>			
<p><b>Water</b> Leaks, burst pipes.  Legionella.</p>	Leaders, Visitors, YP, Wardens	<p>Lag pipes. Check system regularly and inspect water tanks. See section on toilets and washrooms.  See separate Management Plan</p>	Campsite Manager
<p><b>Cesspits and wastewater</b> Leaks, blockages, disease.</p>	Leaders, Visitors, YP, Wardens	Regularly inspect drains and cesspit alarm according to the Planned Preventative Maintenance (PPM) schedule.	Campsite Manager
<p><b>Central heating boiler and hot water system</b> Release of gases to building – harm from carbon monoxide poisoning. Loss of use. Hot radiators and heaters.</p>	Leaders, Visitors, YP, Wardens	<p>Install carbon monoxide alarm and check regularly according to the PPM schedule. Arrange annual maintenance by a competent person. Use appropriate guards on heaters.</p>	Campsite Manager

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<b><u>Fire</u></b> Smoke inhalation or burns	Leaders, Visitors, YP, Wardens	Use dry wood. Use fire gloves. Place wood on carefully. Instruct YP not to touch unless supervised. Set a boundary a safe distance from the log burner. Have a first aid kit available.	Leader in Charge
<b><u>Electricity</u></b> <b>Overloaded sockets</b> Electrocution. Fire. <b>Trailing or damaged leads</b> Tripping.	Leaders, Visitors, YP, Wardens	Check equipment leads and plugs regularly. Remove anything substandard. Arrange for a competent person to do repairs and major inspections, according to the PPM schedule. Isolate supply as necessary. Secure or cordon off cables and wires.	Campsite Manager, Wardens, Leader in Charge
<b><u>Gas supply</u></b> Explosion, fire, asphyxiation.	Leaders, Visitors, YP, Wardens	Use HSE approved gas fitter (Gas Safe registered) for work on fittings and appliances. Carry out annual inspection according to the PPM schedule.	Campsite Manager
<b>Entrances and exits</b>			
<b><u>Obstructions</u></b> Trips and falls. Unable to open doors in emergency. <b>Uneven surfaces</b>	Leaders, Visitors, YP, Wardens	Make sure fire doors are unlocked and clear at all times (check outside too). Ensure fire safety guidance is available to visitors.	Campsite Manager, Wardens, Leader in Charge
<b>Storage</b>			
<b><u>Combustible materials</u></b> Fire. <b>Rubbish</b> Disease or vermin.	Leaders, Visitors, YP, Wardens	Carefully store in suitable containers. Remove potential ignition sources. Remove all rubbish from premises on departure. Store food in proper containers or remove altogether where possible.	Campsite Manager, Wardens, Leader in Charge

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<p><b><u>Gas cylinders and appliances</u></b> Leaks, fire, explosion.  Hoses in poor condition.</p>	<p>Leaders, Visitors, YP, Wardens</p>	<p>Keep cylinders upright. Store them securely outside, above ground, on an area free of combustible material and away from drains. Refer to advice from LPG Association web site. Ensure users are competent. Check hoses before use. Make sure there’s good ventilation when changing cylinders.</p>	<p>Campsite Manager</p>
<b>Kitchen</b>			
<p><b><u>Sharp objects</u></b> Cuts.</p>	<p>Leaders, Visitors, YP, Wardens</p>	<p>Reduce use of breakable glass. Control access to sharp knives. Dispose of broken glass carefully (wrap it to protect sharp edges).</p>	<p>Campsite Manager, Wardens, Leader in Charge</p>
<p><b><u>Food and Drink</u></b> Food poisoning. Vermin. Slipping on spills.</p>	<p>Leaders, Visitors, YP, Wardens</p>	<p>Refer to factsheet on Food Safety FS320003. Avoid leaving food on premises. Clean up spills promptly. Make sure appropriate cleaning equipment is available.</p>	<p>Campsite Manager, Wardens, Leader in Charge</p>
<p><b><u>Hot Surfaces</u></b> Burns and scalds.</p>	<p>Leaders, Visitors, YP, Wardens</p>	<p>Use signs. Ensure users are competent.</p>	<p>Campsite Manager, Wardens, Leader in Charge</p>
<b>Toilets and washrooms</b>			
<p><b><u>Bacteria</u></b> Disease.  <b>Legionella</b></p>	<p>Leaders, Visitors, YP, Wardens</p>	<p>Regularly inspect and clean facilities according to rota and checklist. Make sure there’s a good supply of toilet paper, soap, and towels or hand drying facilities. Check and run hot water systems; de-scale and disinfect showerheads; arrange periodic checks by a competent person, all according to the PPM schedule.</p>	<p>Campsite Manager, Wardens, Leader in Charge</p>

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<b><u>Cleaning materials</u></b> Fumes, chemical burns.	Leaders, Visitors, YP, Wardens	Ensure users are competent. Read labels carefully. Have secure, appropriate storage for all chemicals. Don't mix bleach with other cleaning materials.	Campsite Manager
<b>Surrounding land</b>			
<b><u>Traffic on site</u></b> Cars and pedestrians.	Leaders, Visitors, YP, Wardens	Vehicles should not go past the car park perimeter unless agreed by Wardens. Vehicles should not drive onto sites. All vehicles must stay below the 5 mph speed limit. Ensure good signage to make drivers aware of the hazards and tell them to slow down.	Campsite Manager, Wardens, Leader in Charge, Drivers
<b>Building construction</b>			
<b><u>Windows</u></b> Broken glass, forced entry.	Leaders, Visitors, YP, Wardens	Ensure metal window shutters are closed and locked when not in use, to reduce risk of windows breaking because of vandalism or games. Control activities inside (e.g. don't use heavy balls).	Campsite Manager, Wardens, Leader in Charge
<b><u>Internal windowsills and shelves</u></b> Visitors running into any sticking out at head height.	Leaders, Visitors, YP, Wardens	Advise visitors not to run inside	Leader in Charge
<b><u>Blocked drainpipes and gutters</u></b> Slippery ground (worse if frozen).	Leaders, Visitors, YP, Wardens	Inspect and clean out, according to the PPM schedule.	Campsite Manager
<b><u>Unauthorised Access</u></b> Damage, loss of facilities.	Leaders, Visitors, YP, Wardens	Use security lighting and secure fencing. Inspect regularly, according to the PPM schedule.	Campsite Manager

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Other			
<b><u>Insufficient First Aid cover</u></b> More serious outcomes	Injured Persons	Inform all groups on site that they are responsible for their own first aid and must have all appropriate first aid equipment and qualifications.	Campsite Manager, Leader in Charge